

Dean of Honors College & Dean of University College

UNM is launching an internal search for a single individual to serve in the two roles of Dean of the Honors College and separately Dean of University College. This appointment will be for five years and report to the Provost and Executive Vice President for Academic Affairs.

The dean will be responsible for providing academic leadership for two UNM colleges, each of which serves important student constituents at UNM. The Honors College provides challenging opportunities for intensive interdisciplinary and cross-cultural liberal arts education to highly motivated and creative undergraduates. The Honors College also serves the wider UNM student population through undergraduate research and nationally competitive scholarship opportunities. University College provides programs including interdisciplinary liberal arts experiences as well as pre-major, pre-professional, and entrepreneurial education experiences and advising to undergraduates across UNM. University College also hosts critical preparatory courses for students who can thrive when provided with essential foundational-learning courses such as critical text analysis and foundational math. Both colleges support an interdisciplinary liberal arts degree, while also providing enriching learning experiences available to undergraduate students from across UNM. Both the Honors College and University College have at their root the work of developing the talent of UNM undergraduate students, and helping them to achieve their potential and their aspirations. Both colleges play important roles in the first-year experience of UNM students.

The dean is responsible for all aspects of the operations of each college, including budget, management of staff, curricula, and faculty hiring, review, and promotion. The dean must carry out their duties with due attention to faculty shared governance and the needs of students. While leading the two colleges separately, among the dean's responsibilities will be to work with college faculty and staff to identify potential areas of duplication of effort between the two colleges, as well as potential areas of synergy that could be realized through greater coordination of curricula and programs.

Minimum qualifications:

- Terminal academic degree – Ph.D. or equivalent, including but not limited to M.F.A., J.D., Ed.D., M.D., etc.
- Tenured appointment at the rank of full professor at the UNM Albuquerque campus (including HSC), in any discipline
- At least three years of administrative experience within an academic unit with responsibility for managing faculty

Preferred qualifications:

- Record of effective academic leadership and demonstrated administrative experience with budgeting, faculty hiring, faculty development, faculty reviews, tenure and promotion processes, and staff management
- A strong record of commitment to advancing diversity, inclusion, and equity, and skill in working with diverse populations of faculty, staff, and students

- Excellent leadership qualities including integrity, flexibility, imagination, and interpersonal and collegial consensus-building skills
- Demonstrated capacity to work effectively and collaboratively on staff-faculty teams across a variety of social backgrounds
- Demonstrated capacity to work collaboratively with multiple colleges and units.
- Demonstrated excellence in teaching, scholarship and scholarly service consistent with UNM's academic values
- Demonstrated interest and experience in supporting student success
- Demonstrated experience in fostering inclusive and excellent academic environments
- Demonstrated success in fundraising and donor cultivation

The University of New Mexico actively seeks and encourages nominations from all qualified Albuquerque campus faculty members; and encourages applications and nominations of members of under-represented groups.

How to apply: Applications must be submitted through UNMJobs at the following link: <https://unm.csod.com/ux/ats/careersite/18/home/requisition/14884?c=unm>.

For best consideration, applications should be submitted by March 26, 2021; the position is open until filled. **Nominations** can be submitted electronically to the Search Coordinator, Dachary Vann, at dachstar@unm.edu.

A completed application consists of (1) a letter addressing the applicant's interest in leadership of the University and Honors Colleges, and the preferred qualifications for the position; (2) a current curriculum vitae/résumé; (3) the names and contact information of three professional references. Please note that references will only be contacted after express permission from the applicant is obtained, but reference contact information is required to complete the application. UNM's confidentiality policy ("Recruitment and Hiring," Policy #3210), which includes information about public disclosure of documents submitted by applicants, is located at <http://policy.unm.edu/university-policies/3000/3210.html>.

The University of New Mexico is an Equal Opportunity/Affirmative Action Employer/Educator. Women and minorities are encouraged to apply.