

**Dean of Graduate Studies
University of New Mexico**

Opportunity Profile

The University of New Mexico (UNM) seeks a creative full professor to serve as our next Dean of Graduate Studies. Graduate Studies is undergoing a critical transition to become more focused on the educational success and professional development needs of graduate students as emerging scholars, professionals, and researchers. This transition is concomitant with the shift of academic human resources work from Graduate Studies to the Office for Academic Personnel, thereby alleviating Graduate Studies of a large amount of human resources work. This shift creates the space for Graduate Studies to transform itself to focus on critical areas of need for our graduate programs. We anticipate a growing focus on graduate student success as part of the next dean's work. Other areas of focus should include:

- strategic and active recruiting of graduate students while continuing to diversify our graduate student pipelines and population;
- developing the programs and supports needed for successful graduate education;
- encouraging critical reflection on the post-graduation careers of graduate students;
- serving as an advocate for graduate education within Academic Affairs and across UNM;
- leading efforts in fundraising;
- helping to realize the UNM 2040 strategic goals.

The next dean of graduate studies will have significant influence on this transformation, and is expected to work in consultation with stakeholders from across all of UNM to realize effective and long-lasting changes to graduate education at UNM.

Reporting to the Provost and Executive Vice President for Academic Affairs, the Dean of Graduate Studies is a member of the Dean's Council, which includes all UNM deans as well as the UNM branch chancellors. The Dean of Graduate Studies oversees a staff of 10 and an annual budget of \$4.6M. At present one degree program, the Water Resources Program, also reports to Graduate Studies. The dean is highly visible across UNM and represents UNM on the state-wide New Mexico Council of Graduate Deans. This is a full-time 1.0 FTE faculty executive position. This will be an internal search. The dean must be a tenured full professor at UNM.

Successful candidates will have all or most of the following qualifications and experiences:

- A distinguished record of academic and administrative achievement.
- Demonstrated commitment to supporting a diverse student population.
- A clear track record in improving graduate student experiences in access, equity, opportunity, and in outcomes.
- Proven leadership in developing, implementing, and leading academic programs, including with graduate programs.
- A record of scholarly research accomplishments working with graduate students.
- Excellent communication, collaboration, and interpersonal skills.
- Experience in budget management and fundraising.

- Demonstrated commitment to diversity, equity, inclusion, student success, and working with broadly diverse communities.

Application Process: Interested candidates should submit applications including cover letter addressing interest in and qualifications for the position, a current CV, and names of at least three professional references, through [UNMJobs](#). Materials will be vetted by a search advisory committee in consultation with the provost. Materials should be submitted by March 2, 2023 for best consideration.

Applications must be submitted online through [UNM Jobs requisition 28351](#).