

**National Search  
for  
Senior Vice President for  
Finance & Administration**



**Empowering  
our state of minds.**

**Senior Vice President for Finance and Administration**  
The University of New Mexico (UNM) – 30,000 students



New Mexico's flagship R1 public research university seeks a dynamic and innovative SrVP for Finance and Administration to provide effective administrative, financial and operational oversight to The University of New Mexico as part of achieving its strategic goals, which include becoming a destination university.

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## **Position Overview**

As one of the top executives within the University, reporting directly to the President, the chosen Senior Vice President for Finance and Administration will work closely with senior administrators, in consultation with the Board of Regents and broader campus and community constituencies, to manage wisely the University's financial and administrative interests. The SrVP will play an important and larger role at UNM than what might be found at a typical public university.

The SrVP will help guide the University in achieving its goals, such as fostering a greater focus on the academic mission through skillful management of the University's financial affairs, improvements to operational efficiencies across multiple departments and units, effective management of risk, and wise stewardship of university assets. Working closely with the President and other senior leadership, the SrVP will provide astute financial counsel, develop creative solutions, and tie outcomes to resources in a transparent and fast-paced environment. The SrVP will help UNM meet its goals by aligning the university's finances with its overall strategic plan, and by leading the organization in implementing them.

The SrVP for Finance and Administration oversees and manages the University's \$2.96 billion budget. The SrVP's responsibilities within the finance portfolio alone include cash management, investment and debt management, budget oversight, accounting, procurement, and partnership with the UNM Foundation.

The SrVP for Finance and Administration works closely with the University of New Mexico Board of Regents-- whose members are appointed by the Governor -- primarily, both directly and through the facilitation and oversight of the Finance and Facilities Committee, which is responsible for advising the full Board on decisions guiding the fiscal and administrative direction of the University. This ability to have a close working relationship with, and direct access to, the Regents is critical during times of difficult budget discussions involving tuition and other important topics.

The chosen SrVP will serve as a senior member of the President's Executive Cabinet and co-chair the Budget Leadership Team. The SrVP will also direct a number of senior administrators, who in turn oversee nearly 3,000 employees. These areas of oversight, which are non-academic units, include Institutional Support Services, Planning, Budget and Analysis, University Controller, Human Resources, Information Technologies, Safety and Risk Services, and the UNM Police Department.





## About the University of New Mexico (UNM)

Founded in 1889, The University of New Mexico is considered the state's flagship university and a premier public research university located in Albuquerque, NM. UNM is an R1 doctoral university (highest research activity) in the Carnegie Classification of Institutions of Higher Education and is a Hispanic Serving Institution with a majority minority population at both the undergraduate and graduate levels. This is an uncommon combination of designations which provides many exciting opportunities, especially when considering the extraordinarily high percentage of underrepresented minorities with access to UNM's bachelor's, master's, doctoral, and professional degree programs in a wide variety of fields.

One of the state's largest employers, UNM employs more than 10,000 people statewide, including employees of the University's Health Sciences Center. It has more than 185,000 active alumni, with Lobos in every state and more than 1,700 alumni outside the U.S. More than half of UNM's alumni choose to remain in New Mexico.



## Campus

The University of New Mexico occupies over 800 acres near old Route 66 in the heart of Albuquerque, a greater metropolitan area of more than 900,000 people. Minutes from the airport, downtown, Historic Old Town, and the historic Nob Hill district, the campus is convenient to restaurants, shopping, galleries, and museums. Outdoor activities abound from the nature trails along the Rio Grande to the famous La Luz trail traversing to the top of the 10,678 foot crest of the Sandia Mountains.

Offering a distinctive campus environment with a Pueblo Revival architectural theme, the campus buildings echo nearby Pueblo Indian villages. The nationally recognized campus arboretum and the popular duck pond offer an outstanding botanical experience in the midst of one of New Mexico's great public open spaces.



Eight university buildings are listed separately on the National Register of Historic Places, including Hodgkin Hall, the University's first building, now home to Alumni Affairs and the University House where the president resides.

The University has branch campuses in Gallup, Los Alamos, Taos and Valencia County in addition to the UNM Health Sciences Rio Rancho Campus.

UNM offers bachelor and graduate degree completion programs through online offerings which extend the academic mission of UNM globally. UNM's libraries, museums, galleries and performance spaces are rich cultural resources for the state.

## Academics

As a Hispanic-Serving Institution, the University represents a cross-section of cultures and backgrounds. In fall of 2018, 30,884 students attended the main, branch and HSC campuses. UNM is a second home for 1,214 international students and scholars.

UNM is a place where cutting-edge research and creative endeavors flourish. UNM research injects hundreds of millions of dollars into New Mexico's economy, funds new advancements in healthcare, and augments teaching – giving students valuable hands-on training in state-of-the-art laboratories.

The University's faculty include some of the most influential minds in academia, including a Nobel Laureate, two MacArthur Fellows, 35 Fulbright scholars and several members of national academies. Faculty publish in many professional journals including Science, The New England Journal of Medicine, and the entire Nature series. UNM professors have been quoted in Newsweek, Los Angeles Times, Business Week, People Magazine, Parade Magazine, U.S. News and World Report, and The New Yorker, among others. They have shared their expertise on CNN, the Today Show, Good Morning America, Nova National Geographic, in the Scientific American, and other public venues.

The research efforts of faculty, students, and staff have earned UNM the Carnegie Classification of Highest Research Activity (R1) for Doctoral Universities. This success in research is achieved through

### UNM by the Numbers

**185,958** Active Alumni Worldwide

**#5** Nationwide Nursing-Midwifery

**597** Patents Issued Since 1996

**#11** School of Law Clinical Training in the U.S.



a wide variety of academic programs in the thirteen Colleges and Schools at the University of New Mexico, consisting of more than 240 degree and certificate programs, including 94 baccalaureate, 83 masters and 52 doctoral degrees. The combined research awards in the past 5 years for the Departments of Biology, Electrical and Computer Engineering, and Physics and Astronomy alone exceeded 100 million dollars. Cross-college research centers and institutes include the Center for Advanced Research Computing, the Cancer Center, the Center for High Technology Materials, and the Mind Research Network.

The Health Sciences Center is the state's largest integrated health care treatment, research and education facility. In its 2017 edition of "America's Best Graduate Schools," U.S. News and World Report ranks the UNM School of Medicine 45th in primary care and 78th in research, while specific areas also rank among the top 10 – Rural Medicine, second, and Family Medicine, ninth. Additionally, in health disciplines, UNM's Nursing/Midwifery Program is ranked fifth. UNM School of Law is ranked 60th, while ranking eleventh in Clinical Training. UNM College of Fine Arts is ranked 48th, with its Photography Program ranked fifth in the nation. The Engineering Program is ranked 82nd nationally, with Electrical Engineering coming in at 66th, and Nuclear Engineering at 15th.

Recently, Hispanic Business Magazine ranked four of UNM's professional schools in its top 10. The list included: UNM School of Law, seventh; UNM Anderson School of Management, fourth; UNM School of Medicine, seventh; and the UNM School of Engineering, sixth.

The University of New Mexico is well known for its graduate and professional schools, which include excellent programs in Engineering, Health Care, Law, Architecture, and Photography.

**EACH OF US DEFINES ALL OF US. WE ARE A COMMUNITY OF UNIQUE PERSPECTIVES EMBRACING OUR DIFFERENCES. WE ARE A CULTURE OF CONTRAST, NOT A CONTRAST OF CULTURES. UNAFRAID TO LET OUR COLORS RUN AND BLEND AND LET THE VERY THINGS THAT DIVIDE US BECOME THE THINGS THAT UNITE US. SO WE CAN CREATE, COLLECT, AND SPREAD KNOWLEDGE- ABOUT EVERYTHING FROM NUCLEAR ENGINEERING AND FINE ART TO ENZYMATIC FUEL CELLS, REVOLUTIONARY MEDICINE AND FORENSIC ACCOUNTING. WHAT MAKES US DIFFERENT MAKES US STRONG- A FORCE TO BE RECKONED WITH.**

While UNM is a leader in academics, UNM students are leaders of their campus and communities. The University of New Mexico is home to more than 400 student organizations, from cultural and religious to academic, political, and service-oriented groups.

According to *The Princeton Review*, students believe "diversity" is UNM's greatest strength. Beyond diversity, students rate the overall atmosphere at UNM as friendly and where "people get along regardless of origin".

### Athletics

Home to the Lobos and contenders in the Mountain West Conference, UNM athletics draw fans from all over. UNM's NCAA Division I program (FBS for football) offers 16 varsity sports. The Dreamstyle Arena or "The Pit" is one of college basketball's most famous and recognizable buildings. In fact, The Pit was ranked 7th by USA Today as one of the best arenas to watch college basketball.



### UNM's Mission

The University will engage students, faculty, and staff in its comprehensive educational, research, and service programs.

- UNM will provide students the values, habits of mind, knowledge, and skills that they need to be enlightened citizens, to contribute to the state and national economies, and to lead satisfying lives.
- Faculty, staff, and students create, apply, and disseminate new knowledge and creative works; they provide services that enhance New Mexicans' quality of life and promote economic development; and they advance our understanding of the world, its peoples, and cultures.
- Building on its educational, research, and creative resources, the university provides services directly to the City and State, including health care, social services, policy studies, commercialization of inventions, and cultural events.

### **About Albuquerque**

UNM is located in the center of Albuquerque, home to the Sandia National Laboratories and the world's largest hot air balloon fiesta. From the magnificent mesas to the west, past the banks of the historic Rio Grande to the Sandia Mountains to the east, Albuquerque is a blend of culture and cuisine, styles and stories, people, pursuits, and panoramas. This is a place where a world-class research university blends rich history, amazing diversity and unexcelled natural beauty with cutting-edge education and discovery.

An abundance of opportunities and New Mexico's 310 days of sunshine each year encourage residents to explore the many options offered in New Mexico. Culture, art, adventure, and recreation are around every corner. Hike, bike, snowboard, and ski the Sandia Mountains and raft the Rio Grande River. Santa Fe and Taos are just to the north, White Sands National Monument and Carlsbad Caverns to the south.



### **Key Responsibilities**

Key responsibilities of the SrVP for Finance and Administration include:

- Advise the President and university leadership on strategic financial approaches based on current economic, financial and higher education conditions to assure short and long-term fiscal integrity and strength of the University and its operations. Assist in strategically and creatively restructuring the organization as needed to achieve and maintain academic mission focus.
- Utilize experience and knowledge of different budgeting models to strategically organize and grow resources while prioritizing the university mission and student success. Identify opportunities for funding, including strengthening the enterprise through potential public-private collaborations, alliances and partnerships.
- Create and sustain a culture of financial and administrative health. Employ creative ways to address fiscal challenges in a changing academic environment where state funding is shrinking, in order to realize the academic mission.



- Understand, define and tie the resources to desired outcomes. Ensure that there are appropriate functional strategies in place to support university strategy and oversee the implementation of policies. Develop metrics tied to that strategy and create and monitor control systems to ensure strategic goals are met and/or exceeded.
- Manage financial portfolio including cash management, investment, budget, accounting, and procurement while driving operational efficiency.
- Work effectively with legislators, as well as local and state government entities on behalf of The University of New Mexico.
- Interact with the public. Effectively communicate and educate others on financial strategies and policies.
- Oversee non-academic units including Institutional Support Services; Planning, Budget and Analysis; Controller; Human Resources; Information Technologies; Safety and Risk Services; and the UNM Police Department.
- Enhance the diverse mix of employees and effectively communicate the need to focus on the campus climate of today, including gender, race and ethnicity issues and fiscal equity.
- Partner with the UNM Foundation to achieve overall financial goals.
- Collaborate with UNM Health Sciences, which constitutes 2/3 of the overall budget. While Health Sciences finances are separate, there are partnership opportunities.
- Work closely with administrative, faculty, and staff leaders to ensure that financial and administrative systems always support and advance the University's academic mission.



## Desired Attributes

- Supports and strengthens a culture that values transparency, integrity, honesty and direct communication. A trusted adviser within the organization with faculty, staff and university and community leaders.
- Strategic change agent who will work well with the President.
- Strong communicator who is supportive of the academic mission and can communicate how finances are being used to support UNM's mission of research, teaching, and service.
- Recognizes what it means to be a research university. Finds innovative ways to support the research mission.
- Possesses a wide set of experiences and leadership skills, in addition to financial abilities.
- Energetic, empowering and effective leader of people capable of multi-tasking and directing a large operation. Brings out the best in others.
- Demonstrates respect for the principles of diversity and inclusion, has a record of accomplishments in an environment with a rich mix of diversity, and a commitment to a diverse faculty, staff, and student population.



- Collaborative, adaptable and flexible to changing dynamics. Possesses foresight to see and plan for change.
- Deep understanding of the landscape and challenges within higher education.
- Ability to create energy and movement to push initiatives forward.
- Creative and flexible in developing and evaluating new ideas and ways to evolve UNM into the future. Ability to challenge the status quo and bring unique perspectives.
- Strategic and future-oriented. Ability to move forward while working through issues.
- Appreciates the geographical area, its history and culture. Demonstrates care for students, New Mexico, and the people in it.

## Key Attractors

- Senior leadership opportunity at an exciting time in UNM's history. There is opportunity for growth and transformation provided by the promise of new local and state government leaders and a new university president and executive team, a changing Board of Regents, and increased state funding in the coming year.
- Opportunity and privilege to play a pivotal and high-profile role in advancing the mission of The University of New Mexico as it strives to become a destination university. This is an amazing time to significantly impact and help shape the University. The SrVP of Finance and Administration is empowered to be part of the solution.
- Supported by a strong team of knowledgeable leaders who have devoted many years to advancing the university and supporting student success.
- An environment where openness, integrity and diversity are valued.
- New Mexico offers an attractive and unique culture and the quality of life is fantastic! Geography, climate, demographics, and ambiance combine to offer a truly excellent place to live.
- Family members will discover a warm, open community that offers an attractive array of activities, amenities, services and opportunities whether they are looking for top-notch education, meaningful employment, or simply a welcoming and comfortable place to live.
- Enjoy accessibility to multiple destinations throughout the country with 24 direct flights offered at Albuquerque International Airport.



**For more information or to discuss this position, contact:**

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