

## **Interim Dean – College of Arts and Sciences**

The University of New Mexico (UNM), the state’s flagship institution, seeks a creative and strategic leader to serve as the Interim Dean of the College of Arts & Sciences. The Interim Dean will be leading Arts & Sciences at UNM through a pivotal time as President Garnett S. Stokes, Provost James Paul Holloway, and a team of new and established leaders are focused on setting ambitious goals for UNM as we emerge from the global pandemic. The College of Arts & Sciences is the largest at UNM, spanning a critical set of areas of scholarship ranging from ethnic studies to the sciences, supporting discovery and learning in support of New Mexico and our communities. The Interim Dean will serve for approximately one-year while a national search is undertaken for the next dean. While the Interim Dean will have a relatively brief tenure, she will have the authority and unique opportunity to initiate institutional changes to build the foundation for future success in Arts & Sciences as we emerge from a global pandemic.

As UNM has one of the most diverse student bodies of any flagship university in the nation, and is one of only a handful of Hispanic-Serving Institutions in the U.S. that has a Carnegie Classification of Highest Research Activity (“R1”), it aspires to be a model for how a university can fulfill its missions of academic excellence, research, student success, and access given the changing demographics of the U.S.

The Interim Dean, reporting directly to the Provost, will be responsible for providing academic and administrative leadership to the College of Arts and Sciences. As the primary academic and administrative officer of the faculty of the College, the Interim Dean will assume a central leadership role in enhancing all the disciplines in the college with a solid commitment to research and teaching, and ensuring that the college is well positioned for the future. The Interim Dean is also responsible for continuing to develop and nurture partnership with all of the other schools and colleges at UNM, spanning from the academic health fields, to engineering, to education, to the design and fine arts disciplines.

The Interim Dean is responsible for improving and promoting the College in areas of instruction, research, development, fiscal management, and personnel, with a focus on faculty and student success and retention, growing student graduation, and addressing the financial challenges of the college. The Interim Dean will also likely have the opportunity of launching a new department for Africana Studies within the college.

### **Minimum Qualifications:**

- Current appointment as a tenured full professor in Arts & Sciences in the University of New Mexico.

## Key Qualifications

- Significant academic administrative experience, for example as department head, research or center director, associate dean, dean, provost, associate provost, etc.
- A record of managing complex budgets and prior success in managing resources.
- A distinguished record of achievement as a scholar and teacher.
- A demonstrated understanding and appreciation of academic scholarship and research pertaining to the varied disciplines and activities within Arts and Sciences, including the ability to recognize excellence in each discipline in the college.
- Demonstrated commitment in promoting diversity and social justice
- An understanding of diverse learning and research styles, and ability to promote a respectful, open and engaging work environment.
- A record of commitment to the professional development and support of faculty, staff and undergraduate and graduate students.
- A record of commitment to shared governance and transparent, collegial decision-making.
- A demonstrated ability to acquire, develop and facilitate internal and external financial support for education and research.

The University of New Mexico actively seeks and encourages nominations from all qualified faculty members of the College of Arts & Sciences; and encourages applications and nominations of members of under-represented groups.

**How to Apply:** Applications must be submitted through UNM Jobs at the following link:  
<https://unm.csod.com/ux/ats/careersite/18/home/requisition/14971?c=unm>

For best consideration, applications should be submitted by March 26, 2021, and the position is open until filled. **Nominations** can be submitted electronically to Pamela Kirchner, Search Coordinator, at [pburciag@unm.edu](mailto:pburciag@unm.edu)

A complete application consists of: (1) a letter which expresses interest in the position, addresses the applicant's qualifications for the position as described above, and provides a reflection on the candidate's leadership style; (2) a current curriculum vitae/résumé; (3) and the names, e-mail addresses, and telephone numbers of at least five professional references. Please note that references will only be contacted after express permission from the applicant is obtained but reference contact information is required to complete the application. UNM's confidentiality policy ("Recruitment and Hiring," Policy #3210), which includes information about public disclosure of documents submitted by applicants, is located at <http://www.unm.edu/~ubppm>. The Provost reserves the right to conduct off-list references.

The University of New Mexico is an Equal Opportunity/Affirmative Action Employer/Educator.  
Women and minorities are encouraged to apply.

For information additional information about UNM see <http://www.unm.edu>